BOAT ALLOCATION and USAGE POLICY		
STATUS	FINAL	Adopted by General Committee 28/10/20
VERSION	THREE	OCTOBER 2020

Overview

In order to maintain sufficient competition quality boats, the Rowing Committee manages the fleet of club boats according to the categories described below.
Boats are allocated by the Captain or Vice-Captain accordingly.
The usage of boats is determined from the Boat Booking System which provides maintenance, category review and replacement information for the fleet.

Boat Categories

The category of each boat is recorded on the boat booking screen and the colour coded name on each boat rack.

Red (Restricted)

Use strictly as authorised by the Captain or Vice-Captain after application/request by an individual rower/coach. These boats are used by the most experienced competitive members to train for regattas and race during the racing season.

Yellow (Semi Restricted)

These boats are for used by experienced active members for training and racing all year.

> ***Coaches Exception***
> *In order to facilitate efficient coaching sessions, coaches may access yellow boats for supervised training sessions. Usage is to be recorded by the rower/coach using the Boat Booking System.*

Boat bookings and boat usage are subject to review by the Captain or Vice Captain, to ensure that the above criteria are met.

Green (Not Restricted)

For use by any active member. These boats are entry level and training boats for beginners, novice and non-competitive members.

Boat Allocations/Approval

The aims of the Rowing Committee are to promote enjoyment and skilful rowing using appropriate levels of equipment for the beginner to the elite rower.

Application for use of red boats is made by communication with the Captain, preferably by email to captain@coriobayrowing.com and must at a minimum include names of the crew and the purpose of the request in accordance with the boat category determination.

Approval of an allocation request is based on the aims and abilities of the crew, size of the crew and the best practice use of club equipment. In addition, commitment to the operation and management of the club will be taken into account where appropriate.

The Captain and Vice Captain allocate boats using these criteria.

The Rowing Committee resolves any disputes.
Approvals are generally restricted to three months; longer periods of time may be approved where appropriate.

Composite Crews – Racing guidelines
Composite crews are crews comprised of CBRC members and one or more non-club member(s). Boat allocations favour a crew of members. However an allocation for a composite crew of 50% CBRC members may be made by application to the Rowing Committee. Where the crew numbers are less than 50% CBRC, application can be made to the Rowing Committee to borrow or hire a boat. Applications will be decided individually. Where a CBRC boat is used in racing for composite crews it is a requirement that the entry be made by CBRC.

Composite Crews – Training guidelines
CBRC does not support the formation of composite crews for recreational or general training purposes. However an application to the Rowing Committee for consideration may be made where exceptional circumstances occur, e.g. the quality/skill of the crew and its competition goals. In all such cases where regular training is occurring over a period of time greater than 1 month, then non-club members of the crew are required to make financial membership arrangements with CBRC. Applications will be decided individually. For boat allocations at regattas for these crews, refer to Composite Crews – Racing guidelines, above.

Boat Bookings

All club boats are required to be booked using the club's Boat Booking System.
NB: In addition Red boat bookings require an approved boat allocation (as indicated above) prior to any booking.

Bookings may be made using the ipad in the boatshed, a home internet device or mobile phone. The latter two are considered to be the least time consuming.

Bookings are restricted to a maximum length of 1.5 hours per booking, and at any one time, members are restricted to no more than 3 bookings per boat per week. Additional bookings may be made in the 24 hours prior to intended use.

Members who wish to book a boat outside of these restrictions must make application of the Club Captain or Vice Captain.

Boats may be booked up to 60 days in advance.

Bookings not required are to be cancelled/deleted by the user.

Where a booking has been made for green or yellow boats and the crew has not arrived within 15mins of the start time then the boat may be used by any other crew for whom that boat would be applicable. For red boats, where a current boat allocation exists then the boat may be used by these crews.

Bookings made on the system will be reviewed by the Club Captain or Vice Captain, who may require that changes be made to bookings or requests in the interests of equity, supportable use of equipment or other reasons. All discussions concerning boat bookings are to be made of the Club Captain, at captain@coriobayrowing.com.

Document History:

Version 1	Adopted by General Committee August 2015
Version 2	Adopted by General Committee July 2017
Version 3	Adopted by General Committee October 2020
Next Review:	September 2025