

# Corio Bay Rowing Club

## Child Safety and Wellbeing Policy

Version: October 2022

<b>Title</b>	<b>CBRC Child Safety and Wellbeing Policy</b>
<b>Purpose</b>	<p>This policy is intended to outline the CBRC commitment to ensuring that all children and young people who visit, participate, and engage with the activities of this club are kept safe and free from harm.</p> <p>The policy also intends to support awareness and practices for all members, volunteers and visitors of the rowing club, of the standards that apply in maintaining a safe environment for children and young people.</p>
<b>Statement of Commitment</b>	<p>The CBRC will not tolerate any harm, abuse or neglect of any child and will actively ensure the child safe standards are an intrinsic component of its operations and values.</p>
<b>Scope</b>	<p>This policy applies to all members, visitors, volunteers, contractors who work directly with children or who may encounter children through the course of their engagement with the club.</p>
<b>Responsibilities</b>	<p><b>CBRC Committee</b></p> <ul style="list-style-type: none"><li>The committee will oversee the implementation of the policy and ensure that all members understand the requirements of the Child Safe Standards in practice. The committee will also ensure that those members who work directly with children have undertaken the required training. The committee will ensure that all nominated members have a current Working with Children's Check and will maintain a register for the above to comply with legislation. The committee will review this policy and the associated practices on an annual basis or as otherwise directed by RV. The committee will lead the club in ensuring a safe environment is maintained for children that is free from harm and abuse.</li></ul> <p><b>Members</b></p> <ul style="list-style-type: none"><li>All CBRC members will be familiar with the practices associated with creating a safe environment for children and will comply with this policy and the directions of Rowing Victoria and legislation. Members will be required to acknowledge their understanding of this policy and the associated practices at the annual membership renewal.</li></ul> <p><b>Coaching staff</b></p> <ul style="list-style-type: none"><li>All coaching staff who are directly involved with children through the course of their activities within the club will have a current WWCC and will complete the required Child Safe training.</li></ul>

	<p><b>MPIO</b></p> <ul style="list-style-type: none"> <li>• The CBRC MPIO will ensure that all reports and incidents related to the alleged harm or abuse of a child within the club are managed in accordance with the legislation. The MPIO will maintain accurate records of all incidents ensuring that the principles of privacy and confidentiality of all involved is protected. The MPIO will ensure that any supports required to enact this policy or associated practices are in place.</li> <li>• CBRC will nominate two members to act as MPIO, one for general masters members and one to act for juniors. The roles may be attached to current committee members and rotate on an annual basis.</li> </ul>
<b>Definitions</b>	<p><b>CBRC Committee</b></p> <ul style="list-style-type: none"> <li>• Is the elected committee that provides governance to the operations of the Corio Bay Rowing Club.</li> </ul> <p><b>MPIO</b></p> <ul style="list-style-type: none"> <li>• Is the Member Protection Information Officer. This role acts as the information source for complaints, problems, or issues within the club and is key in supporting this policy.</li> </ul> <p><b>Contractor</b></p> <ul style="list-style-type: none"> <li>• Any paid person engaged by the club to undertake a piece of work at the club.</li> </ul> <p><b>Volunteer</b></p> <ul style="list-style-type: none"> <li>• Any unpaid person engaged to undertake work at the club.</li> </ul> <p><b>Member</b></p> <ul style="list-style-type: none"> <li>• Any person whose nomination to be a club member is successful and has paid membership fees.</li> </ul> <p><b>Child</b></p> <ul style="list-style-type: none"> <li>• By law, this applies to anyone under 18 years of age.</li> </ul>
<b>Relevant legislation</b>	<ul style="list-style-type: none"> <li>• The United Nations Convention on the Rights of the Child.</li> <li>• Child Wellbeing and Safety Act 2005 (Vic)</li> <li>• Legislative requirements for Working with Children Checks</li> <li>• Mandatory reporting, the Reportable Conduct Scheme</li> <li>• New Child Safe Standards 2022</li> <li>• CBRC Code of Conduct</li> <li>• RV policies and procedures</li> <li>• Privacy Act</li> </ul>
<b>Access to this Policy</b>	This policy will be available on the CBRC website.
<b>Policy approval</b>	Version: September 2022 <i>Finalised and approved by the General Committee – 5 April 2023</i> <i>Review - 12 months</i>